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Johannesburg Social Housing Company

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The **Johannesburg Social Housing Company (JOSHCO)** invites quotations for:

PROCUREMENT/TENDERING SERVICES

In order to be considered, all proposals must be received by JOSHCO for the attention of Supply Chain unit, marked **Procurement/Tendering Services** not later than **11:00 AM, Wednesday, 24 August, 2011.**

Quotations and all appropriate official documents must be sent by hand to:

Johannesburg Social Housing Company (JOSHCO)
137 Sivewright Avenue
1st Floor
New Doornfontein
2094

Questions with respect to this RFQ (Request for Quotations) must be submitted in writing to:
Alex Ngqwebo: (086 756 5242) or email to: alex@joshco.co.za.

Should you not be contacted within 10 working days after the closing date, please accept your Quotation was not successful.

Yours faithfully

Supply Chain Unit.

1. Introduction

Directors: Ishmael Mkhabela (Chairperson), Rory Gallocher (Chief Executive Officer), Fikile Segole, Lethabo Mashamaite, Paul Jackson, Vuyo Booyesen, Mpumi Tshabalala, Yaswant Gordhan, Glenda Sengoara, Moope Mphahlele

Registration Number: 2003/008/063/07

The Johannesburg Social Housing Company (JOSHCO) is a Municipal Entity (ME) established in March 2004 and is governed by an independent board of directors that is accountable to the sole shareholder (City of Johannesburg) for the company's performance. JOSHCO's core mandate is to develop mixed-density low income rental housing, and to manage such housing in a professional and sustainable way. JOSHCO carries out its mandate through a range of projects that are spread through the organisation's development portfolio that are comprised of (1) new social housing developments; (2) refurbishment of Council-owned flats; (3) conversion of hostels to housing units; and (4) development of inner-city housing.

2. Description of the assignment

JOSHCO intends to engage the expertise of Professional Procurement Service Providers given the limited capacity internally. The duration of the project will not exceed 3 months

The successful service provider is expected to:

1. Compile Tender Specification for the Tenders stated hereunder.
2. Compile Tender Documents in line with legislation and Housing Sector Environment.
3. Establish Baseline prices.
4. Working with internal Supply Chain unit, should handle the Bid Process i.e. Tender closure; record the responses, pre – qualification evaluation, actual evaluation in line with applicable Treasury Regulations and other relevant applicable legislation on the MFMA (Municipal Finance Management Act).
5. Compile evaluation reports working with internal Supply Chain unit.

Tenders to be handled are as follow:

1. Cleaning Services.
2. Lifts Maintenance.
3. Water Meter Reading, including bulk meter reading.
4. Skip Bins.

3. Evaluation Criteria – 80/20 Point System

Criteria	Weighting
Requirements to qualify:	
<ol style="list-style-type: none"> 1. Experience in the housing sector/similar, executing similar projects 2. Capacity to deliver on project within tight deadlines 	
1. Price	80
Government Objectives	20
HDI	10
Women Ownership	5
Youth	2
Disability	3
	<u>100</u>