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Johannesburg Social Housing Company

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## INTERNAL AND EXTERNAL ADVERT

The Johannesburg Social Housing Company SOC Limited (JOSHCO) mandate is to develop and manage affordable rental housing for the lower market as an integral part of efforts to eradicate the housing backlog of the City of Johannesburg. JOSHCO is a registered Social Housing Institution and is accredited by the Social Housing Regulatory Authority (SHRA). **JOSHCO invites suitably qualified and experienced persons to apply for the following vacant positions.**

**Position** : **IT Technician – Server and Network Administrator**  
**Employment Status** : **Permanent**  
**Department** : **Business Planning and Strategy**

**Purpose of the Job:** - The primary objective of this position is to administer and monitor the server and network. The incumbent will also assist in providing technical support with IT matters.

### Responsibilities (but not limited to the following):

- Provide consistent reliable and professional technical support and troubleshooting, implementing solutions, supporting existing technologies and assisting in the planning process for future deployments.
- Design, implementation, administration and support of networks, servers, other hardware, and software as required.
- Monitor server and network performance to ensure business continuity
- Executes and supports networked desktop and server related roll outs and configuration, as well as maintains and improves the existing networked desktop and server environment for development and production operations.
- A combination of Microsoft desktop and network administration, network support self-project management, security concepts and zero downtime methodology.
- Plan and execute change & installations and provide support of networked computers and equipment.
- Microsoft (MS) Windows administration duties, including operating system (OS) installation and upgrades, patch maintenance, file systems maintenance, hardware agnostic Windows image development and maintenance.
- Administration, support and implementation of server hardware and software technologies including: Blade servers; RAID; SCSI Technologies; Server virtualization ;tape backup /disaster recovery systems; external data storage arrays ; fault tolerance ;networking and communications and performance optimization; network - level antivirus ;backup library software ;intrusion detection technologies, etc.

Directors: Mr. Theodore Dhlamini (Chairperson), Mr. Victor Rambau (CEO & ED), Ms. Nontobeko Ndimande (CFO & ED), Mr. Moerane Maimane (NED), Mr. Jason Sobekwa (NED), Mr. Siphwe Mhlongo (NED), Mr. Themba Mamba (NED), Ms. Gaby Boikanyo (NED), Mr. Xolani Dlwathi (NED), Debbie Raphuti (NED), Eugenia Motloung (NED), Kenste Sesele (NED), Nikelo Bangisi (NED), Ms. Brenda Makhanya (NED), Ms. Sibongile Bhengu (NED), Ms. Xolisile Njapha (Company Secretary)

- Complete installation, configuration, and support of the PC platform, including support for PC hardware, operating system software (MS Windows XP and higher), MS Office Suites, systems, peripherals and related software and hardware.
- Developed and maintain desktop documentation and procedures.

**Minimum Job Requirements Interested applicants must be in possession of:**

- Degree or National Diploma in Information Technology, Computer Science or related field.
- 2.- 5 years' experience in an IT Technician position
- Experience in servers, networks and operating systems
- Excellent working knowledge of Microsoft Active Directory, all Microsoft Workstation and Server 2012 and higher, Microsoft Exchange 2007 and higher, Server Virtualization, IIS , Blackberry Enterprise Server(BES) and Good Technology
- The incubate must be certified in the following:
  - Microsoft Certified Systems Engineer Certification (MCSE)
  - Cisco Certified Network Associate (CCNA)
  - VMware Certified Professional (VCP)

**Other skills**

- **General Skills:** Commination, Relationship Management, Teamwork, Analytical, Project Management.
- **Technical Knowledge and Skills:** Common Operating Systems, Technical Writing, Project Management, Data Analysis, Programming Language.
- **Attributes:** Emotional Intelligence, Persuasion, Assertiveness, Interpersonal Skills, Attention to detail, Adaptability and flexibility, and Situational sensitivity.

Interested applicants are invited to apply by submitting their CV's together with certified copies of qualifications and ID to: [recruitment@joshco.co.za](mailto:recruitment@joshco.co.za) quoting the position applying for. Failure to submit the required documents will result in your application not being considered. JOSHCO is an equal opportunity and affirmative action employer and all appointments will be made in accordance with the Company's Employment Equity Plan to promote its representivity (race, gender and disability). Correspondence will only be limited to shortlisted candidates and applicants who have not been contacted within 6 weeks should consider their applications unsuccessful. JOSHCO reserves the right not to make an appointment.



**The Closing date for applications is 02 August 2021.**