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Johannesburg Social Housing Company

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INTERNAL AND EXTERNAL ADVERT

The Johannesburg Social Housing Company SOC Limited (JOSHCO) mandate is to develop and manage affordable rental housing for the lower market as an integral part of efforts to eradicate the housing backlog of the City of Johannesburg. JOSHCO is a registered Social Housing Institution and is accredited by the Social Housing Regulatory Authority (SHRA). **JOSHCO invites suitably qualified and experienced persons to apply for the following vacant positions.**

Position : **Risk Officer**
Employment Status : **Permanent**
Department : **Business Planning and Strategy**

Purpose of the Job: - The main purpose of the role is to review, analyze and manage risk management issues by identifying, measuring, and making decisions on operational or enterprise risks for an organization. The role will require conducting of risk assessments, reporting, and liaising with senior stakeholders.

Responsibilities (but not limited to the following):

- Assess risk throughout the organization
- Quantify risk limits and develop plans to mitigate risks
- Advise on directing capital to projects based on risk. Monitor the progress of risk mitigation activities
- Ensure departments are monitoring risk register and any potential changes in the environment to affect risk.
- Together with Compliance and Ethics Officer must ensure risk and compliance software is operating effectively to support the risk and compliance monitoring
- Ensure risk division is providing sufficient support to risk owners to assist them to define and rate their risks
- Ensure risk assessments on business incidents and errors are being conducted
- Monitoring policies and procedures for appropriate risk measures
- Monitoring industry and regulatory updates, and policies and procedures
- Ensure JOSHCO is sufficiently retrained in risk management
- Ensure robust service provider due diligence is conducted from a risk perspective
- Create an integrated risk framework for the entire organization.
- All new policies are ratified by the relevant board structures and drafted in good faith. Statutory compliance observed in all matters governed by mandatory legislation and policy requirements or directives.
- Contribute towards ensuring that there is a robust compliance framework including the execution and monitoring of the obligations register and any potential changes in the environment to affect the obligations.
- Communicate to key stakeholders regarding the risk profile of the business.

Directors: Mr. Theodore Dhlamini (Chairperson), Mr. Victor Rambau (CEO & ED), Ms. Nontobeko Ndimande (CFO & ED), Mr. Moerane Maimane (NED), Mr. Jason Sobekwa (NED), Mr. Siphwiwe Mhlongo (NED), Mr. Themba Mamba (NED), Ms. Gaby Boikanyo (NED), Mr. Xolani Dlwathi (NED), Debbie Raphuti (NED), Eugenia Motloung (NED), Kenste Sesele (NED), Nikelo Bangisi (NED), Ms. Brenda Makhanya (NED), Ms. Sibongile Bhengu (NED), Ms. Xolisile Njapha (Company Secretary)

Minimum Job Requirements Interested applicants must be in possession of:

- A national Diploma or Degree in Internal Auditing/ Risk Management/ Accounting or equivalent
- Postgraduate Diploma / Certificate in Risk Management
- Professional certification would be advantageous (CIA, CISA etc.)
- Minimum of 3 years' experience in risk management environment or compliance
- Must be familiar with Social Housing Act, insurance, and liability as well as compliance standards for the industry, including financial, property, operational, or personnel reporting, regulations, and standards.
- Must possess knowledge of risk analysis, database management, risk metrics,
- Knowledge of legal requirements and compliance regulations.
- Proficient with risk management, auditing techniques, and accounting standards and principles.

Skills and competencies- The ideal applicant must possess the following skills and competencies:

- **General Skills:** Communication, Relationship Management, Teamwork, Analytical, Project Management.
- **Technical Knowledge and Skills:** Housing Sector Legislation (Complex), Housing Design and Construction Techniques (Basic), Health and Safety Standards (Intermediary), Town Planning and Environmental Legislation (Intermediary).
- **Attributes:** Emotional Intelligence, Persuasion, Assertiveness, Interpersonal Skills, Attention to detail, Adaptability and flexibility, and Situational sensitivity.

Interested applicants are invited to apply by submitting their CV's together with certified copies of qualifications and ID to: recruitment@joshco.co.za quoting the position applying for. Failure to submit the required documents will result in your application not being considered. JOSHCO is an equal opportunity and affirmative action employer, and all appointments will be made in accordance with the Company's Employment Equity Plan to promote its representivity (race, gender and disability). Correspondence will only be limited to shortlisted candidates and applicants who have not been contacted within 6 weeks should consider their applications unsuccessful. JOSHCO reserves the right not to make an appointment.



The Closing date for applications is 02 August 2021.